



# Improving Juvenile Reentry Program's Data Collection, Analysis and Reporting

*Application for Intensive Technical Assistance*

## Overview and Instructions

Please complete the following application for intensive technical assistance to improve your agency's capacity for juvenile reentry data collection, analysis and reporting. The intensive technical assistance will be provided by the PbS Learning Institute and its partners as part of the cooperative agreement with the Office of Juvenile Justice and Delinquency Prevention (OJJDP), Office of Justice Programs, US Department of Justice, for the project entitled: Improving Juvenile Reentry Data Collection, Analysis and Reporting.

The intensive technical assistance process will consist of four steps:

1. **Preparation:** complete participation agreement and initial call with project team
2. **Assessment:** collaborate with project staff to complete a structured baseline data capacity assessment (virtual or on-site)
3. **Development of Data Improvement Plan:** project staff drafts report including recommendations for short and long-term data improvements and assigns an expert to coach
4. **Monitoring and Technical Assistance (TA):** coach and agency representatives connect regularly to discuss implementation and progress on goals for improvement

Successful applicants will demonstrate a clear commitment to improving agency reentry data capacity. Understanding that time and resources may be limited over the next several months, we are committed to be as flexible as possible.

**The application for intensive technical assistance to improve the collection, analysis and reporting of juvenile reentry data is available to complete in two parts:**

- I. **Intent to apply**
- II. **Application**

The intent to apply will let us know your team is interested in becoming a technical assistance site and will be completing the full application when time permits. Please submit each part via email to Patricia Seekell at [pseekell@pbstandards.org](mailto:pseekell@pbstandards.org)

Sites will be selected and the work will begin in early 2021. We will be monitoring the COVID-19 pandemic and its impact on travel and in-person meetings and adjust the work accordingly. Please contact us with any questions.

Thank you,

Kim Godfrey Lovett, principal investigator, and the project team

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## Part I. Intent to Apply

### Organization Information

Lead Organization Name: \_\_\_\_\_

Is your organization a Second Chance Act (SCA) grantee? \_\_\_\_ Yes \_\_\_\_ No

Type of SCA grant: \_\_\_\_\_

Organization Director: \_\_\_\_\_

Designate a Reentry Project Coordinator (RPC) to be the single primary point of contact between our team and yours.

RPC Name: \_\_\_\_\_

RPC Telephone Number: \_\_\_\_\_

RPC Email Address: \_\_\_\_\_

Name of person completing the Application (if different from RPC): \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_





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## Reentry Task Force/ Reentry Team

Please list the individuals and agencies included in your Reentry Task Force (team):

*Include list name, job title, department, and role on the team:*

Please list your agency's collaborative reentry initiatives (evidence of other reentry work, partnerships):

*Include collaborating agency name, name of initiative/project, duration of work, summarize work:*





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## Assessment of Current Reentry Data Collection, Reporting and Analysis Capacity

1. Does your organization have an electronic data collection system?
  - Yes
  - No
  - 1a. If yes, does it include data about youths?
    - Yes
    - No
  - 1b. If yes, does it include data about system/program processes and practices?
    - Yes
    - No
  
2. Does your organization have a research department or an analyst whose primary responsibility is extracting and analyzing data?
  - Yes
  - No
  
3. What type of reentry technical assistance are you requesting? (Please check all that apply.)
  - Data Collection
  - Reporting
  - Analysis
  
4. Please describe what you hope to get out of this technical assistance.
  
  
  
  
  
  
  
  
  
  
5. If your agency/jurisdiction/reentry team publishes an annual report, please email a copy to [reentry@pbstandards.org](mailto:reentry@pbstandards.org) or provide a hyperlink:

*If you would like more time to finish the application, you may stop here and email the completed **Part I. Intent to Apply** and any attachments to Patricia Seekell at [pseekell@pbstandards.org](mailto:pseekell@pbstandards.org).*





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## Part II. Application

### Areas of Focus

Which of the following target areas would you like to be the focus of the intensive technical assistance? Please check all that apply.

#### **Fairness**

- All youths are treated fairly
- Racial, ethnic and gender parity are promoted

#### **Accountability**

- Flexible and age-appropriate graduated sanctions meeting unique needs
- Incentives and positive reinforcement promoting positive behavior changes

#### **Family**

- Families engaged as valued partners for development and implementation of all planning
- Strengths of families maximized to help their child succeed

#### **Collaboration**

- Youths have access to services through state-level, multi-agency entity
- Multi-disciplinary team develops, implements and continually monitors reentry plans

#### **Assessment**

- Youths assessed using empirically-validated tools, guided by risk-need-responsivity and are appropriate for the youths and administered by trained and qualified staff
- Additional assessments completed to guide reentry planning
- Assessments used to match youths to appropriate level of supervision and types and dosage of services and interventions

#### **Reentry Planning**

- Reentry planning begins as soon as youths arrive in placement
- Multi-disciplinary team develops, implements and continually monitors case management and reentry plans
- Assessments and collateral contacts inform case management and reentry plans
- Each youth's plan has clear goals, objectives and action steps; can be measured and adjusted
- Youths and families participate in reentry planning and meetings; understand expectations and consequences





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## **Case Management**

- Reentry case manager assigned as soon as youths arrive in placement
- Case manager engages youth in developmental relationship
- Case manager develops real and sustainable connection with families
- All services identified as necessary are provided
- Youths and families have meaningful, prompt access to necessary services and supports

## **Continuous Quality Improvement**

- Assessment results are followed and transitions to community services, school and employment are seamless
- Youths matched appropriately to target population of program
- Staff are qualified, well-trained and well-supervised
- Appropriate treatment dosage and duration provided
- Data collected and used regularly to assess, monitor and adjust practices and services

## **Education and Employment**

- Youths have clear plan for long-term education and employment
- Youths complete academic and technical education goals
- Youths complete career technical education or skills goals
- Youths master employability skills necessary to obtain and sustain employment
- Youths connected to meaningful employment
- Youths have access to documents necessary to obtain and sustain employment
- Youths have access to all supports necessary to obtain and sustain employment

## **Well-being and Health**

- Youths feel safe – physically, emotionally and psychologically
- Youths are healthy – physically, emotionally and psychologically
- Youths cultivate sense of hope and purpose
- Youths master social competencies and resiliency skills
- Youths taught lifelong healthy habits

## **Community Connection and Contribution**

- Youths develop trusting, reciprocal relationships with prosocial adults and peers
- Youths develop strategies to negotiate with negative peers and gang relationships
- Youths develop civic awareness and promote positive values





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## Reentry Data Capacity

Please describe the current strengths of your reentry data collection, reporting and analysis (e.g. do you have the data you need, what agencies and departments share data, what is the best way you use your data to make improvements):

How is quality assurance provided?

Please describe your current capacity to collect, analyze and report reentry data. Include a description of how data are collected and stored, who can access and how, processes for analysis, and types and frequency of reports.

Please provide any additional information about your organization's reentry data capacity strengths and needs.

*Please email the completed application and any attachments to Patricia Seekell at [pseekell@pbstandards.org](mailto:pseekell@pbstandards.org)*

